



**CIOB**  
Academy

# Building Talent, Shaping Futures

Gain skills that change the world

[ciobacademy.org/apprenticeship](https://ciobacademy.org/apprenticeship)

Apprenticeship training provider in England





# Contents

- 02 About us
- 04 Why choose CIOB?
- 05 Apprenticeship standards
- 06 The learner journey
- 09 Apprenticeship funding

# About us

We are the Chartered Institute of Building, and we stand for the science, ethics and practice of built environments across the world. Everything we do is to improve the quality of life for those using and creating the built environment.

We have a key role in the management, leadership, education and development of our industry. For built environment professionals, guiding and educating them throughout their careers. For policymakers, defining the standards for all to meet. For the public, creating an environment they can live and work in safely, comfortably and confidently.

We blend innovative technology and the foundation of hard-earned experience to train the construction leaders of tomorrow. From equipping learners with the tools and data they need every day to delivering apprenticeship programmes and degree qualifications that build lasting careers, we prepare our learners to thrive at every stage of their professional journey.



# Why choose CIOB?

As an **APAR-approved training provider in England**, CIOB delivers industry-led apprenticeship programmes that develop confidence, capability and real world skills. Our tailored pathways support learners and employers to succeed across the built environment.

Our apprenticeships are designed to combine structured learning with practical workplace experience. Delivered through flexible modules and structured 12 week learning cycles, our programmes are supported by strong pastoral, academic and professional support systems that enable apprentices to thrive.

Every learner receives free CIOB student membership, providing access to industry resources, professional insights and networking opportunities, with eligibility for CIOB professional body membership on completion.



## Apprenticeship intake dates

We offer multiple entry points throughout the year, allowing flexibility for both employers and learners. Intakes are available in **March, June and September**.

# Apprenticeship standards

## Level 6 Apprenticeships

Our Level 6 programmes develop advanced technical and management expertise, supporting progression into senior and professional roles.

- BSc Design, Construction and Management Degree Apprenticeship, validated by De Montfort University
- Construction Quantity Surveyor (with CIOB Diploma)
- Construction Site Management (with CIOB Diploma)

## Level 4 Apprenticeships

These programmes provide essential supervisory and technical skills:

- Construction Site Supervisor
- Construction Quantity Surveying Technician
- Construction Design and Build Technician

## Level 3 Apprenticeships

Ideal for those entering the industry and developing core construction knowledge:

- Construction Support Technician

# The learner journey

Each apprenticeship begins with a strong focus on personal development and learning styles. We use Support Connect for individual screening and assessments to understand each learner's specific needs, strengths and learning preferences. This allows us to provide tailored adjustments, such as one to one learning or wellbeing mentoring, assistive technology and reasonable adjustments.

Apprentices develop personal development plans supported by SWOT analyses, skills scans and CPD logs to help plan both their professional and personal growth.

Learning is delivered online and shaped by learner feedback throughout the programme. Assessment methods are varied and flexible, including quizzes, questioning, class activities, assignments and a portfolio of evidence, as well as mock End-Point Assessments, ensuring full alignment with occupational standards and the knowledge, skills and behaviours (KSBs) required.

Self directed learning is balanced with masterclasses, tutorials and one to one portfolio building sessions. The learning experience is contextualised to the workplace, with progress monitored through regular reviews and the e-portfolio dashboard.



## Safeguarding, careers and values

Safeguarding is embedded throughout the programme, via progress reviews and ICT online safety. Career aspirations are identified at induction and reviewed throughout the apprenticeship, with careers advice sessions delivered at key points in the learner journey.

British Values are embedded within regulatory learning, masterclass discussions and learning meetings, ensuring apprentices develop professionally and ethically.



### **Apprenticeship assessment preparation**

Assessment preparation is integrated throughout the apprenticeship programme. Learners participate in regular preparation sessions and complete a full mock assessment near completion, which is delivered by an independent assessor for realism and challenge.

Apprentices receive continuous support through individual, paired and group discussions to build confidence, reinforce learning and ensure readiness for their final assessment.



### **Specialist learning coaches**

Learning coaches are subject matter specialists and industry experts who deliver meaningful, high quality training.

Each apprentice receives a curriculum planning session to design a bespoke training plan aligned with their job role.

Any gaps in knowledge, skills and behaviours are identified early, with job rotations planned where required to ensure full occupational coverage and successful assessment outcomes.



### **Specialist learning and assessment officers**

Learning and assessment officers support apprentice progression by tailoring delivery to individual learning styles. They also provide pastoral support to ensure learners feel supported and confident throughout their programme.

# The learner journey



## A robust onboarding process

Our onboarding process maps prior experience, career goals and job roles to the most appropriate apprenticeship standard. Diagnostics identify english, maths and learning needs, ensuring the right support is in place from the outset.

All apprentices complete a formal induction involving the employer, apprentice and learning coach. Training is provided on the CIOB apprenticeship management system (EOS), alongside mandatory e learning in Equality and Diversity, Health and Safety, Safeguarding and British Values.

Early screening ensures any additional learning or support needs are identified at the recruitment stage, allowing us to remove barriers and deliver a meaningful learning journey.



## A supportive learning environment

Learners are challenged and supported through group and individual delivery. Additional one-to-one sessions are available for apprentices requiring additional learning support.

Support includes dyslexia aids, Grammarly guidance and access to the BKSB learning portal for functional skills. Feedback is shared with employers through tripartite reviews, with monthly one-to-one reviews reinforcing learning and supporting long term retention.

### Ready to take the next step?

Whether you are investing in new talent or advancing your own career, CIOB is here to help you succeed.

Contact us today at  
[ciobacademy.org/apprenticeship](https://ciobacademy.org/apprenticeship)



## Apprenticeship funding

- Levy-paying employers (payroll £3m+) can fund 100% of training through their Digital Apprenticeship Service (DAS) account. Levy funds expire after 12 months.
- Non-levy employers pay just 5% of training costs, with the government covering the remaining 95% (for example, £250 on a £5,000 programme).
- Employers with fewer than 50 staff can access full funding for apprentices aged 16–21, or 22–24, where an Education, Health and Care Plan (EHCP) is in place.

For more information visit:



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We invest in people Gold

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